

# GENERAL ADMISSION DOCUMENTS

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## Submission Instructions

Additional details for the items below are located on The Graduate College's submission information web page.

## Application

Applications for admission to The Graduate College must be submitted online through the officially designated admission application portal. Applications are for specific programs and specific semesters. Applicants wishing to change their application to a different semester or program will be required to submit a new application and pay the non-refundable application fee. See the Readmission Policy and Procedures section of this catalog for more information.

## Application Fees

A non-refundable application fee of \$55 is required for all degree-seeking applicants. Degree seeking applications with international credentials will incur a \$90 application fee. A \$20 non-refundable application fee is required for applicants seeking certification, certificate, non-degree, or visiting student status. Non degree-seeking applications with international credentials will incur a \$60 application fee. In addition to the \$55 application fee, a \$25 non-refundable application fee is required for applicants to the doctor of physical therapy program. No application will be processed until the necessary fees are paid.

## Official Transcripts

Applicants must submit official transcripts from each institution from where credit was received to The Graduate College prior to registration. Applicants may upload copies of all official transcripts directly to the application portal for application review purposes.

Applicants applying for a master's or doctoral degree must hold a four-year baccalaureate degree from a regionally accredited institution at minimum. The requirements for international transcripts can be found in the International Admission Documents section of the catalog.

Transcripts must be mailed directly from the university or college attended or submitted in a sealed university envelope with the University Registrar's signature on the back of the envelope in order to be considered "official". The transcript must reflect all college work attempted and any degree(s) conferred. Scanned or faxed copies of transcripts will not be considered official. Texas State students are not required to supply transcripts for course work completed at Texas State or transfer work found on their Texas State transcript.

## Departmental Requirements

Additional admission requirements vary per program and are detailed on each program's catalog or web page.

## Test Scores

### Graduate Record Examination (GRE)

Some programs require official GRE scores to be on file with The Graduate College prior to admission consideration. Official GRE scores may be required by other programs if the GPA is below the minimum.

Additional information can be found on each program's catalog or web page.

Applicants who must submit official GRE scores should take the general portion (verbal and quantitative sections) of the exam. The writing section is also required for some programs. Subject examinations are neither required nor accepted.

The GRE score is valid for five years after the exam date and must be sent directly from the testing center.

Scores requested by the student before the deadline, but received by The Graduate College after the deadline, will be considered late.

### Graduate Management Admission Test (GMAT)

The GMAT is required to be on file with The Graduate College prior to admission consideration for some programs. Additional information can be found on each program's catalog or web page.

The GMAT scores are valid for five years after the exam date and must be sent directly from the testing center. Scores requested by the student before the deadline, but received by The Graduate College after the deadline, will be considered late.

### English Proficiency Exam Scores

The Requirements for the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) can be found in the International Admission Documents section of this catalog.

## Documentation of Meningitis Immunization

Universities in Texas are required by state law to collect proof of bacterial meningitis vaccination, or proof of an exemption, for incoming students under the age of 22. Magnus Health Student Medical Records (SMR) collects, reviews, and confirms students' bacterial meningitis vaccination information. For more information on this requirement, please visit the vaccine policy web page or contact Magnus Health SMR customer service via email ([service@magnushealthportal.com](mailto:service@magnushealthportal.com)) or at 877-461-4831.