GENERAL ADMISSION DOCUMENTS

Submission Instructions
Additional details for the items below are located on The Graduate College’s submission information web page.

ApplyTexas Application
An application for admission to The Graduate College must be submitted online through ApplyTexas. Applications are for specific semesters. Applicants wishing to change their application to a different semester or program will be required to submit a new application and repay the non-refundable application fee. See the Readmission Policy and Procedures section of this catalog for more information.

Application Fees
A non-refundable application fee of $40 is required for all degree-seeking applicant. A $50 nonrefundable international evaluation fee is required for international applicants and any domestic applicant with foreign credentials and/or English proficiency exam scores that must be evaluated. A $10 non-refundable application fee is required of applicants seeking certification, certificate, non-degree, or visiting student status. A $25 non-refundable application fee is required for applicants to the doctor of physical therapy program. No application will be processed until the necessary fees are paid.

Official Transcripts
Applicants must submit official transcripts from each senior-level post-secondary institution from where credit was received to The Graduate College. (Transcripts from community colleges may be required for some programs as noted on the program’s catalog or web page.)

Applicants applying for a master’s or doctoral degree must at least hold a four-year baccalaureate degree from regionally accredited institution. The requirements for international transcripts can be found in the International Admission Documents section of this catalog.

Transcripts must be mailed directly from the university or college attended or submitted in a sealed university envelope with the University Registrar’s signature on the back of the envelope. The transcript must reflect all college work attempted and any degree(s) conferred. Scanned or faxed copies of transcripts will not be considered official. Please check with the Texas college or university attended to determine if the transcripts can be submitted electronically to Texas State. For students who attended Texas State, transcripts will be supplied.

Departmental Documents
Additional admission document requirements vary from program and are detailed on each program’s catalog or web page.

Test Scores
Graduate Record Examination (GRE)
Some programs require official GRE scores to be on file in The Graduate College prior to admission consideration. Official GRE scores may be required by other programs if the GPA is below the minimum. Preferred scores and other information can be found on each program’s catalog or web page.

Applicants who must submit official GRE scores should take the general portion (verbal and quantitative sections) of the exam. The writing section is also required for some programs. Subject examinations are not accepted.

The GRE is valid for five years after the exam date and must be sent directly from the testing center.

Scores requested by the student before the deadline, but arriving in The Graduate College after the deadline, will be considered late.

Graduate Management Admission Test (GMAT)
The GMAT is required to be on file in The Graduate College prior to admission consideration for some programs. Preferred scores and other information can be found on each program’s catalog or web page.

The GMAT is valid for five years after the exam date and must be sent directly from the testing center. Scores requested by the student before the deadline, but arriving in The Graduate College after the deadline, will be considered late.

English Proficiency Exam Scores
The Requirements for the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) can be found in the International Admission Documents section of this catalog.

Documentation of Meningitis Immunization
Universities in Texas are required by state law to collect proof of bacterial meningitis vaccination, or proof of an exemption, for incoming students under the age of 22. Magnus Health Student Medical Records (SMR) collects, reviews, and confirms students’ bacterial meningitis vaccination information. For more information on this requirement, please visit the vaccine policy web page or contact Magnus Health SMR customer service via email (service@magnushealthportal.com) or at 877-461-4831.