INFORMATION ADMISSION DOCUMENTS

In addition to all general admission requirements, applicants with international credentials (including any study abroad or exchange course work) or English proficiency exam scores, may be required to submit the following requirements for admission consideration.

Application Fee for Applications with International Credentials

Applicants who require a visa and those with documents that require the review of any non-U.S. credentials or English proficiency exam scores must submit a nonrefundable application fee of $90. No application will be considered until the necessary fees have been paid.

Official Transcripts/Marks Sheets

The Graduate College requires two official, university-sealed transcripts (and marksheets if applicable) from every university attended: one in the native language of the country where the university is located and one certified translation into English. If the native language of the country where the university is located is English, only one official transcript is required. Transcript evaluations are not required. Academic records (transcripts and mark sheets) must be submitted directly to The Graduate College by post in an envelope sealed by the university recognized by the appropriate bodies of that country and must include official stamps, seals, and/or signatures from the university’s Registrar or Controller of Examinations. These documents must be printed on university letterhead in order to be considered official. Copies of official transcripts and mark sheets may be uploaded to the application portal for application review purposes.

Graduation/Degree Certificate (Diploma)

The Graduate College requires two copies of official diplomas or degree certificates: one in the native language of the country where university is located and one certified translation into English. Certificates must include the type of degree earned and the date the degree was awarded, as well as all official stamps, seals, and/or signatures from the university’s Registrar or Controller of Examinations Office.

Official English Proficiency Exam Scores

Fluency in English is expected of all accepted students, specifically in the areas of listening, reading, speaking, and writing; therefore, English proficiency exam scores through the Test of English as a Foreign Language (TOEFL), Pearson Test of Academic English (PTE), International English Language Testing System (IELTS), Duolingo (DET), or TOEFL Essentials are required of all applicants.

All TOEFL, PTE, IELTS, DET, or TOEFL Essentials scores submitted for admission consideration must be less than two years old as the testing service sites will not maintain or release official score records beyond this time. All TOEFL, PTE, DET, or TOEFL Essentials scores must be submitted to The Graduate College directly by the testing organization. IELTS scores may be reported by the applicant by completing the TRF Verification Form on the applicant’s application portal. The applicant's IELTS scores will be confirmed with IELTS by the Graduate College; scores reported bearing the designation of "applicant copy" or "institutional scores" will not be considered official for admission purposes. Scores requested by the student before the deadline, but received by The Graduate College after the deadline, will be considered late.

English-Proficiency Admission Requirements

All immigration-related documents will be collected by the International Student and Scholar Services. Once admitted, students should contact the International Student and Scholar office (ISSS) to request the document I-20 needed for their F-1 visa appointment. Visit the International Student and Scholar Services (ISSS) web site for more information on the next actions to take as a prospective international student. For further information, students should contact ISSS directly via 512-245-7966 or by email at international@txstate.edu.