MASTER’S AND DOCTORAL DEGREE-SEEKING APPLICANTS

Admission Requirements for U.S. Citizens

Each program’s catalog or web page details the specific admission requirements for the 2018-2019 academic year (Fall 2018, Spring 2019, and/or Summer I and II 2019). Changes beyond the 2018-2019 academic year (if applicable) are noted on The Graduate College’s website. (http://www.gradcollege.txstate.edu)

Admission Requirements for International Applicants

An international applicant is defined as an applicant who is not a citizen or permanent resident of the United States. All international applicants fall under regulations of the United States Department of Homeland Security. Federal law governs university rules regarding non-U.S. citizens; hence, admission requirements for international applicants, including permanent residents, differ from those for U.S. citizens.

In addition to meeting the application requirements found on each program’s catalog or web page, international applicants must submit:

- $50 non-refundable international credential fee. (The application fee for international students is $40 plus the $50 credential fee for a total application fee of $90)
- official transcripts from every institution attended: one in the native language and one certified English translation (if transcripts are issued in a language other than English)
- a copy of the graduation/degree certificate (diploma) showing the type of degree and the date in which the degree was earned.
- official English proficiency exams scores

Refer to the International Admission Documents section of this catalog or the international applicant web pages for more information about these requirements.

F-1 Visa Enrollment Requirements

A student under an F-1 student visa must be enrolled full-time (nine hours) in the fall and spring terms. An F-1 student does not have to enroll during the summer if the student is eligible and intends to register for the next term. A new initial F-1 student who recently gained admission into the U.S. with a program start date set to begin with the summer term must enroll full-time for that summer session. Also, international students not holding an assistantship can be enrolled in fewer than 9 hours and be considered full-time under two circumstances: a) if they have completed all course work and are completing an internship integral to their degree program, b) if they have completed all course requirements and are working on their thesis/dissertation. The exception under a) can be granted for one semester only. The exception under b) can be granted for multiple semesters provided the student makes progress on the thesis/dissertation. Please contact the International Office at 512-245-7966 for more information.

Regular Admission Requirements

Regular degree-seeking admission, for most programs, may be granted if an applicant:

1. has a minimum* grade-point average (GPA) of 2.75 on a 4.0 scale calculated on:
   a. the last 60 semester hours of undergraduate work before the bachelor’s degree at an accredited four-year institution,
   b. the last 60 semester hours of undergraduate work before the bachelor’s degree taken at an accredited four-year institution plus any completed graduate course work taken at an accredited institution, or,
   c. the last 60 semester hours of undergraduate work, including those on a second baccalaureate degree. (This is the only circumstance in which undergraduate credit hours taken beyond the first baccalaureate degree are used in admission evaluation.)
2. AND meets any special requirements imposed by the graduate program for which an application is made.

Only courses with letter grades or numerical equivalents will be used in calculating the grade-point average.

- Some graduate programs have higher GPA requirements and/or subject-specific GPA requirements. These requirements are detailed on each program’s catalog or web page.

Conditional Admission Status

The graduate advisor in the degree program that applicants seek to enter may recommend to the dean of The Graduate College that they be conditionally admitted even though they may not meet the minimum requirements for admission. This recommendation is based on evidence that an applicant can successfully pursue graduate study and is governed by the stated admission policies in the prospective program. Conditional admission is considered an official admission status. (Conditional admission is not available for all programs.)

When students are conditionally admitted to a graduate degree program, the graduate advisor, with the approval of the dean of The Graduate College, will impose certain requirements, or “conditions of admission”. Each term, the graduate advisor or department chair will review the progress of students admitted conditionally. When students meet the conditions of their admission, they will be eligible for regular admission to the program. When students do not satisfy the conditions of their admission, the graduate advisor and dean of The Graduate College will discontinue their enrollment.

Graduating Senior Admission Requirements

If an undergraduate student at Texas State has a superior academic record and lacks 12 or fewer semester hours toward graduation, the student may apply for graduate admissions to a degree-seeking program during the final term of undergraduate study. Graduate course(s) taken under this status will be applied to the student’s prospective master’s degree. The following requirements must be met:

1. The student must be admitted with regular admission status.
2. The graduate advisor in the student’s proposed major program must submit a recommendation to the dean of The Graduate College
requesting that the student be admitted into the proposed major program of study as a graduating senior.

Since concurrent registration in an undergraduate and graduate program may affect financial aid awards, students should contact a financial aid officer prior to seeking graduating senior status.