

PROFESSIONAL AND SPECIALIST TEACHER CERTIFICATION APPLICANTS

Professional and specialist teacher certifications are available in: principal, counselor, superintendent, and reading specialist. To sit for the state exams, students must have a master's degree and teaching experience in Texas public schools. These programs are offered as stand-alone certifications (for those who already have a master's degree) or as part of a master's degree program (master's degree + certification). Refer to each individual departmental section of this catalog for specific information or visit The Graduate College's website (<http://www.gradcollege.txstate.edu>).

Admission Requirements for U.S. Citizens Stand-Alone Certifications (Principal, Superintendent)

The items listed below are required for admission consideration:

- completed online application
- \$20 nonrefundable application fee
 - or
- \$60 nonrefundable application fee for applicants with international credentials
- baccalaureate degree from a regionally accredited university
- official transcripts (and marksheets if applicable) from **each institution** where course credit was granted
- minimum 2.75 GPA on the last 60 hours of undergraduate course work toward a degree
- copy of official teaching certificate documenting initial teaching certification
- copy of official teaching service record documenting at least one year's teaching experience
- copy of official principal certificate* (for superintendent certification applicants only)

* The program will also accept the equivalent of a principal certificate issued by another state or country or the completion of the superintendent certificate application and approval from the Texas Education Agency (TEA) to substitute three years' managerial experience in lieu of a principal certificate.

Master's Degree + Certification Programs

Master's Program	Certification Program
Educational Leadership	Principal
Reading Education	Reading Specialist
Professional Counseling	School Counseling

Admission Requirements for International Applicants

An international applicant is defined as anyone who is not a United States citizen. All international applicants fall under regulations of the United States Department of Homeland Security. Federal law governs university rules regarding non-U.S. citizens; hence, admission requirements for international applicants differ from those for U.S. citizens.

The following items, in addition to those listed for U.S. citizens, are required for admission consideration.

- official transcripts from every institution attended: one in the native language and one certified English translation (if transcripts are issued in a language other than English)
- a copy of the graduation/degree certificate (diploma) showing the type of degree and the date in which the degree was earned
- official (iBT) TOEFL scores of 78 or higher, with a minimum of 26 on the speaking section and a minimum of 19 in all other sections. The Texas Education Agency (TEA) does not accept any other English proficiency exams.

Refer to the International Admission Documents section of this catalog or The Graduate College's website (<https://www.gradcollege.txstate.edu/>) for more information about these requirements.

F-1 Visa Enrollment Requirements

A student under F-1 student visa must be enrolled full-time (nine hours) in the fall and spring terms. An F-1 student does not have to enroll during the summer if the student is eligible and intends to register for the next term. A new initial F-1 student who recently gained admission into the U.S. with a program start date set to begin with the summer session must enroll full-time for that summer session. Also, international students not holding an assistantship can be enrolled in fewer than 9 hours and be considered full-time under two conditions: a) if they have completed all course work and are completing an internship integral to their degree program, b) if they have completed all course requirements and are working on their thesis/dissertation only. The exception under a) can be granted for one semester only, the exception; under b) can be granted for multiple semesters provided the student makes progress on the thesis/dissertation. Please contact the International Office at 512-245-7966 for more information.