

## Program Overview

The Master of Arts (M.A.) degree with a major in Adult, Professional, and Community Education and a concentration in Workplace, Community, and Continuing Education Thesis Option is an academically rigorous program designed for individuals serving in or aspiring to leadership positions in the diverse field of Adult, Professional, and Community Education. Adult, Professional, and Community Education, in this context, includes:

- adult basic and secondary education,
- English as a second language,
- community learning and development,
- workplace learning,
- university continuing education,
- continuing professional development, and
- organizational development.

Individuals completing this degree will be well prepared to teach, develop, evaluate, and/or administer programs in adult education or to conduct applied research regarding those programs.

## Application Requirements

The items listed below are required for admission consideration for applicable semesters of entry during the current academic year. Submission instructions, additional details, and changes to admission requirements for semesters other than the current academic year can be found on The Graduate College's website (<http://www.gradcollege.txstate.edu>). International students should review the International Admission Documents page (<http://mycatalog.txstate.edu/graduate/admission-documents/international/>) for additional requirements.

- completed online application
- \$55 nonrefundable application fee  
or
- \$90 nonrefundable application fee for applications with international credentials
- baccalaureate degree from a regionally accredited university (Non-U.S. degrees must be equivalent to a four-year U.S. Bachelor's degree. In most cases, three-year degrees are not considered. Visit our International FAQs (<https://www.gradcollege.txst.edu/international/faqs.html>) for more information.)
- official transcripts from **each institution** where course credit was granted
- minimum 2.75 overall GPA or a 2.75 GPA in the last 60 hours of undergraduate course work (plus any completed graduate courses)
- GRE not required
- **Fall 2024:** three letters of recommendation from individuals with knowledge of you as a the student or as a in academic and/ or professional settings
- **Fall 2024:** writing sample (maximum 1,000 words) discussing a major issue currently confronting adult education.
- **Fall 2025 and beyond:** no letters of recommendation; writing sample (maximum 300 words) discussing your interest in adult education.

### Approved English Proficiency Exam Scores

Applicants are required to submit an approved English proficiency exam score that meets the minimum program requirements below unless they have earned a bachelor's degree or higher from a regionally accredited U.S. institution or the equivalent from a country on our exempt countries list (<http://www.gradcollege.txstate.edu/international/language.html#wave>).

- official TOEFL iBT scores required with a 78 overall and minimum individual module scores of
  - 19 listening
  - 19 reading
  - 19 speaking
  - 18 writing
- official IELTS (academic) scores required with a 6.5 overall and minimum individual module scores of 6.0
- official Duolingo scores required with a 110 overall
- official TOEFL Essentials scores required with an 8.5 overall

This program does **not** offer admission if the scores above are not met.

## Degree Requirements

The Master of Arts (M.A.) degree with a major in Adult, Professional, and Community Education concentration in Workplace, Community, and Continuing Education requires 36 semester credit hours, including an internship and a thesis.

## Course Requirements

Code	Title	Hours
<b>Required Courses</b>		
ADED 5321	Adult Learning and Development	3
ADED 5325	Teaching Adults: Principles and Practices	3
ADED 5330	Planning, Evaluating, and Managing Programs in Adult Education	3
ADED 5335	Applied Research in Adult Education	3
ADED 5344	Multicultural Perspectives in Postsecondary Education and Adult Education	3
ADED 5384	Internship in Adult Education	3
<b>Concentration</b>		
ADED 5314	Community Development for Educators	3
ADED 5322	Human Resources and Professional Development	3
ADED 5343	Organizational Learning and Development	3
ADED 5382	Foundations of Adult Education	3
<b>Thesis</b>		
ADED 5399A	Thesis	3
Choose a minimum of 3 hours from the following:		3
ADED 5199B	Thesis	
ADED 5299B	Thesis	
ADED 5399B	Thesis	
ADED 5599B	Thesis	
ADED 5999B	Thesis	
<b>Total Hours</b>		<b>36</b>

## Comprehensive Examination Requirement

Students are required to take a written Comprehensive Examination in their last semester of the program. Students must pass the comprehensive exam during the last semester in at most two attempts. If

the student fails to pass the comprehensive exam in two attempts during the final semester, the student will retake the comprehensive exam during the next regular semester. A second failure rating on the Examination is final. The student may not take the Examination a third time.

Students who do not successfully complete the requirements for the degree within the timelines specified will be dismissed from the program.

If a student elects to follow the thesis option for the degree, a committee to direct the written thesis will be established. The thesis must demonstrate the student's capability for research and independent thought. Preparation of the thesis must be in conformity with the *Graduate College Guide to Preparing and Submitting a Thesis or Dissertation*.

## Thesis Proposal ([http://www.gradcollege.txstate.edu/docs/Thesis\\_Diss\\_Guide.pdf](http://www.gradcollege.txstate.edu/docs/Thesis_Diss_Guide.pdf))

The student must submit an official Thesis Proposal Form (<http://www.gradcollege.txstate.edu/forms.html>) and proposal to his or her thesis committee. Thesis proposals vary by department and discipline. Please see your department for proposal guidelines and requirements. After signing the form and obtaining committee members' signatures, the graduate advisor's signature if required by the program and the department chair's signature, the student must submit the Thesis Proposal Form with one copy of the proposal attached to the dean of The Graduate College for approval before proceeding with research on the thesis. If the thesis research involves human subjects, the student must obtain exemption or approval from the Texas State Institutional Review Board prior to submitting the proposal form to The Graduate College. The IRB approval letter should be included with the proposal form. If the thesis research involves vertebrate animals, the proposal form must include the Texas State IACUC approval code. It is recommended that the thesis proposal form be submitted to the dean of The Graduate College by the end of the student's enrollment in 5399A. Failure to submit the thesis proposal in a timely fashion may result in delayed graduation.

## Thesis Committee

The thesis committee must be composed of a minimum of three approved graduate faculty members.

## Thesis Enrollment and Credit

The completion of a minimum of six hours of thesis enrollment is required. For a student's initial thesis course enrollment, the student will need to register for thesis course number 5399A. After that, the student will enroll in thesis B courses, in each subsequent semester until the thesis is defended with the department and approved by The Graduate College. Preliminary discussions regarding the selection of a topic and assignment to a research supervisor will not require enrollment for the thesis course.

Students must be enrolled in thesis credits if they are receiving supervision and/or are using university resources related to their thesis work. The number of thesis credit hours students enroll in must reflect the amount of work being done on the thesis that semester. It is the responsibility of the committee chair to ensure that students are making adequate progress toward their degree throughout the thesis process. Failure to register for the thesis course during a term in which supervision is received may result in postponement of graduation. After initial enrollment in 5399A, the student will continue to enroll in a thesis B

course as long as it takes to complete the thesis. Thesis projects are by definition original and individualized projects. As such, depending on the topic, methodology, and other factors, some projects may take longer than others to complete. If the thesis requires work beyond the minimum number of thesis credits needed for the degree, the student may enroll in additional thesis credits at the committee chair's discretion. In the rare case when a student has not previously enrolled in thesis and plans to work on and complete the thesis in one term, the student will enroll in both 5399A and 5399B.

The only grades assigned for thesis courses are PR (progress), CR (credit), W (withdrew), and F (failing). If acceptable progress is not being made in a thesis course, the instructor may issue a grade of F. If the student is making acceptable progress, a grade of PR is assigned until the thesis is completed. The minimum number of hours of thesis credit ("CR") will be awarded only after the thesis has been both approved by The Graduate College and released to Alkek Library.

A student who has selected the thesis option must be registered for the thesis course during the term or Summer I (during the summer, the thesis course runs ten weeks for both sessions) in which the degree will be conferred.

## Thesis Deadlines and Approval Process

Thesis deadlines are posted on The Graduate College (<http://www.gradcollege.txstate.edu/>) website under "Current Students." The completed thesis must be submitted to the chair of the thesis committee on or before the deadlines listed on The Graduate College website.

The following must be submitted to The Graduate College by the thesis deadline listed on The Graduate College website:

1. The Thesis Submission Approval Form bearing original (wet) and/or electronic signatures of the student and all committee members.
2. One (1) PDF of the thesis in final form, approved by all committee members, uploaded in the online Vireo submission system.

After the dean of The Graduate College approves the thesis, Alkek Library will harvest the document from the Vireo submission system for publishing in the Digital Collections database (according to the student's embargo selection). **NOTE: MFA Creative Writing theses will have a permanent embargo and will never be published to Digital Collections.**

While original (wet) signatures are preferred, there may be situations as determined by the chair of the committee in which obtaining original signatures is inefficient or has the potential to delay the student's progress. In those situations, the following methods of signing are acceptable:

- signing and faxing the form
- signing, scanning, and emailing the form
- notifying the department in an email from their university's or institution's email account that the committee chair can sign the form on their behalf
- electronically signing the form using the university's licensed signature platform.

If this process results in more than one document with signatures, all documents need to be submitted to The Graduate College together.

No copies are required to be submitted to Alkek Library. However, the library will bind copies submitted that the student wants bound for personal use. Personal copies are not required to be printed on archival

quality paper. The student will take the personal copies to Alkek Library and pay the binding fee for personal copies.

Master's level courses in Counseling, Leadership, Adult Education, and School Psychology: ADED (p. 3)

## Courses Offered

### Adult Education (ADED)

#### **ADED 5199B. Thesis.**

This course represents a student's continuing thesis enrollments. The student continues to enroll in this course until the thesis is submitted for binding.

**1 Credit Hour. 1 Lecture Contact Hour. 0 Lab Contact Hours.**

**Grade Mode:** Credit/No Credit

#### **ADED 5299B. Thesis.**

This course represents a student's continuing thesis enrollments. The student continues to enroll in this course until the thesis is submitted for binding.

**2 Credit Hours. 2 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Credit/No Credit

#### **ADED 5314. Community Development for Educators.**

Educators in community organizations and higher education will develop a theoretical and practical understanding of the role of learning, teaching, and leading within a community development framework. They will develop an awareness of self as change agent and community builder, as well as the importance of tapping into community assets.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

#### **ADED 5321. Adult Learning and Development.**

This seminar will cover a range of topics of interest of professionals working with adult learners in a variety of settings, including characteristics and motivations of adult learners; theories of adult learning and intelligence; modes of adult cognitive and psychosocial development.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

#### **ADED 5322. Human Resources and Professional Development.**

This course examines the primary role of human resources development in the organization to help people and organizations effectively manage change. It focuses on strategies for implementing training and organizational development efforts that positively impact the performance of the individual and the work group.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Multicultural Perspective|Multicultural Content

**Grade Mode:** Standard Letter

#### **ADED 5325. Teaching Adults: Principles and Practices.**

This seminar addresses methods and techniques for effective instruction of adults across a variety of settings and content. The emphasis is on concepts, theories, and principles relevant to the selection, use, and evaluation of instructional strategies. Participants will have an opportunity to practice strategies that expand their teaching repertoire.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

#### **ADED 5330. Planning, Evaluating, and Managing Programs in Adult Education.**

This seminar course introduces skills and concepts needed to plan, evaluate, and manage adult education programs within various settings. This course addresses principles and procedures, utilization of assessment, goal setting, and other effective strategies for developing learning opportunities and programs responsive to human, professional, and community needs.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

#### **ADED 5334. Family Literacy.**

Family literacy is an intergenerational program that integrates adult literacy and emergent literacy education. This course will provide students with the knowledge and abilities to manage family literacy program. Students will analyze related learning theories, population needs, program structures, and policy issues, including diversity and accountability.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

#### **ADED 5335. Applied Research in Adult Education.**

An examination of purpose, principles, and methods of current research in adult education. Quantitative, qualitative, and mixed methods research design will be investigated as used in applied research including action research, evaluation research, and needs assessment.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

#### **ADED 5337. Adult Literacy.**

The course is designed to provide students with a broad foundation about the needs of undereducated adults, including adult English language learners. Students will analyze and evaluate adult literacy legislation, instruction, research, and delivery systems.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

#### **ADED 5338. Applied Linguistics for ESL Teachers of Adults.**

This course is designed to provide language teachers a practical introduction to the elements of the English language as applied to the teaching of ESL in adult settings; specifically, the course covers English syntactic structure, morphology, and phonology. (MULT).

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Multicultural Content

**Grade Mode:** Standard Letter

**ADED 5339. Adult Literacy ESL Assessment and Evaluation.**

This course is an introduction to assessment of adult students with emphasis on literacy and ESL populations. It is an overview of assessment constructs and social and historical movements in student literacy assessment and evaluation traditional assessment and evaluation.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

**ADED 5340. Adult Second Language Acquisition.**

This course covers topics related to contemporary adult second language acquisition practices. It also examines the complexities of adult second language acquisition and the ways in which limited English-proficient adults learn more efficiently. Class readings and projects address a variety of issues dealing with adult second language acquisition.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

**ADED 5342. Adult ESL Methods and Materials.**

This course reviews traditional and contemporary adult language teaching methodologies. It focuses on the design of lessons that integrate listening, speaking, reading, writing, culture and all language skills. This course provides strategies for choosing, adopting, and adapting textbooks that integrate teaching material appropriate to different adult language learning settings.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

**ADED 5343. Organizational Learning and Development.**

The course addresses a range of topics, including the effects of change, methods of organizational change, and factors influencing organizational development success. Students learn the roles of internal and external organizational development consultants, tools and processes for helping organizational members identify problems, gather and analyze information, and implement solutions.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

**ADED 5344. Multicultural Perspectives in Postsecondary Education and Adult Education.**

This seminar covers a broad range of topics related to diversity within postsecondary and adult education. Course readings and projects relate to a wide variety of settings including colleges and universities, adult literacy programs, the workplace, and community-based organizations. Students taking ADED 5344 may not take ADED 7344 for doctoral level credit. (MULT).

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Course Attribute(s):** Multicultural Content

**Grade Mode:** Standard Letter

**ADED 5345. Current Issues in Adult, Continuing and Professional Education.**

A seminar style course focusing on current issues in continuing and professional education including research and professional practice. Specific emphasis will vary depending on changes in contemporary issues. Students taking ADED 5345 may not take ADED 7345 for doctoral level credit.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

**ADED 5346. Adult and Nontraditional Students in Higher Education.**

This seminar focuses on the "nontraditional student" in higher education, with emphasis on undergraduates 25 and older. Also considered are other nontraditional students facing similar challenges to participation in higher education. Topics include student characteristics, motivations, barriers, persistence, and outcomes as well as institutional and programmatic responses to this population.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

**ADED 5357. Advanced Studies in Action Research.**

This course examines underlying theory, practice, skills, and issues in action research. Students will be introduced to various educational research methods used in action research and review the components and processes of action research. They will develop a plan for an action research project focused on a specific educational problem.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

**ADED 5364. Team Development in Education.**

This course addresses the development and use of educational teams to improve educational organizations, teaching, and learning. Team development instruction focuses on managing teams, identifying leadership roles. Study topics include: the importance of shared leadership, product teams, and team decision-making.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

**ADED 5378. Problems in Adult Education.**

This course is designed to examine topical problems faced by practitioners in adult education. The topic of the course may change. Course may be repeated for credit with different topic.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

**ADED 5379. Independent Study.**

Individual problems or research topics designed to place emphasis on selected areas of study. May be repeated once for additional credit at the discretion of the department chair.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

**ADED 5382. Foundations of Adult Education.**

This course will provide an overview of the field of adult education in its various forms and settings. Topics include (1) historical origins of adult education as a field of study and practice, (2) philosophical perspectives, (3) organization and delivery of adult education, and (4) emerging developments and issues in the profession.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Standard Letter

**ADED 5384. Internship in Adult Education.**

This course is an 80-clock hour internship is required of all Adult Education majors. The experience involves instruction and/or administration in an adult education setting and includes orientation to the roles, responsibilities, and functions of professionals in adult education. Prerequisite: ADED 5321 and ADED 5330 and ED 7324 and ADED 7325 all with a grade of "C" or better.

**3 Credit Hours. 0 Lecture Contact Hours. 10 Lab Contact Hours.**

**Grade Mode:** Credit/No Credit

**ADED 5399A. Thesis.**

This course represents a student's initial thesis enrollment. No thesis credit is awarded until student has completed the thesis in Adult Education 5399B.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Credit/No Credit

**ADED 5399B. Thesis.**

This course represents a student's continuing thesis enrollments. The student continues to enroll in this course until the thesis is submitted for binding.

**3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Credit/No Credit

**ADED 5599B. Thesis.**

This course represents a student's continuing thesis enrollments. The student continues to enroll in this course until the thesis is submitted for binding.

**5 Credit Hours. 5 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Credit/No Credit

**ADED 5999B. Thesis.**

This course represents a student's continuing thesis enrollments. The student continues to enroll in this course until the thesis is submitted for binding.

**9 Credit Hours. 9 Lecture Contact Hours. 0 Lab Contact Hours.**

**Grade Mode:** Credit/No Credit