

Program Overview

The graduate certificate in Long Term Care Administration is designed to offer the course work necessary to sit for the Texas licensing exam for nursing facility administrators. The School of Health Administrators also offers an optional field placement. Note: all questions regarding licensure and state exam requirements should be directed to the Texas Department of Aging and Disability Services (DADS) at 512.438.2015.

Application Requirements

The items listed below are required for admission consideration for applicable semesters of entry during the current academic year. Submission instructions, additional details, and changes to admission requirements for semesters other than the current academic year can be found on The Graduate College's website (<http://www.gradcollege.txstate.edu>). International students should review the International Admission Documents page (<http://mycatalog.txstate.edu/graduate/admission-documents/international/>) for additional requirements.

- completed online application
 - \$20 nonrefundable application fee
- or
- \$60 nonrefundable application fee for applications with international credentials
 - baccalaureate degree from a regionally accredited university (Non-U.S. degrees must be equivalent to a four-year U.S. Bachelor's degree. In most cases, three-year degrees are not considered. Visit our International FAQs (<https://www.gradcollege.txst.edu/international/faqs.html>) for more information.)
 - official transcripts from **each institution** where course credit was granted
 - a 2.5 overall GPA or a 2.5 GPA in the last 60 hours of undergraduate course work (plus any completed graduate courses)
 - minimum 3.0 GPA in all completed graduate course work (if applicable)
 - GRE not required

Approved English Proficiency Exam Scores

Applicants are required to submit an approved English proficiency exam score that meets the minimum program requirements below unless they have earned a bachelor's degree or higher from a regionally accredited U.S. institution or the equivalent from a country on our exempt countries list (<http://www.gradcollege.txstate.edu/international/language.html#wavier>).

- official TOEFL iBT scores required with a 78 overall
- official PTE scores required with a 52
- official IELTS (academic) scores required with a 6.5 overall and minimum individual module scores of 6.0
- official Duolingo scores required with a 110 overall
- official TOEFL Essentials scores required with an 8.5 overall

This program does **not** offer admission if the scores above are not met.

The graduate certificate in Long Term Care Administration requires 15 semester credit hours.

Course Requirements

| Code | Title | Hours |
|--------------------|--|-----------|
| LTCA 5322 | Environmental Management in Long Term Care | 3 |
| LTCA 5323 | Governance Management in Long Term Care | 3 |
| LTCA 5324 | Personnel Management in Long Term Care | 3 |
| LTCA 5325 | Resident Care Management in Long Term Care | 3 |
| LTCA 5335 | Financial Management in Long Term Care | 3 |
| Total Hours | | 15 |

In addition to the completion of certificate course work, a minimum of 1,000 internship hours are required to become a Texas licensed nursing facility administrator. Enrollment in LTCA 5681 may be required.