

MASTER OF HEALTHCARE ADMINISTRATION (M.H.A.) MAJOR IN HEALTHCARE ADMINISTRATION (NON-THESIS OPTION)

Major Program

The Master of Healthcare Administration (M.H.A.) degree with a major in Healthcare Administration offers courses designed to enhance the career mobility of persons currently employed in health professions as well as to provide a solid base of academic and directed experiences for persons who may desire entry into the field of health administration. The primary focus of the curriculum is middle-to senior-level management.

Principal areas of study include health and disease; sociological, economic, legal, and political forces which affect health care; and management organizational behaviors including such specializations as financial management, human resource management, planning, marketing, and data generation and analysis.

Application Requirements

The items listed below are required for admission consideration for applicable semesters of entry during the current academic year. Submission instructions, additional details, and changes to admission requirements for semesters other than the current academic year can be found on The Graduate College's website (<http://www.gradcollege.txstate.edu>). International students should review the International Admission Documents webpage (<http://mycatalog.txstate.edu/graduate/admission-documents/international>) for additional requirements.

- completed online ApplyTexas application
- \$40 nonrefundable application fee
- \$50 nonrefundable international evaluation fee (if applicable)
- baccalaureate degree from a regionally accredited university
- official transcripts required from **each institution** where course credit was granted
- minimum 575 on your admissions index*
- background course work in statistics, economics, and financial accounting (to be completed before the start of the program)
- official GRE scores required with a preferred minimum of 575 on your admissions index*
 - The GRE may be waived if you hold a master's or doctoral degree from a regionally accredited U.S. institution. If you hold a master's or doctoral degree (or the equivalent thereof) from an accredited international institution, the GRE may be waived on an individual basis.
- interview with the graduate advisor assessing the student's commitment to completing the program
- resume/CV
- statement of purpose indicating the student's ability and interest in completing the degree program in healthcare administration

- three letters of recommendation from professionals or academics competent to assess the student's interest in pursuing a career in healthcare administration

TOEFL or IELTS Scores

Non-native English speakers who do not qualify for an English proficiency waiver:

- official TOEFL iBT scores required with a 78 overall
- official IELTS (academic) scores required with a 6.5 overall and
 - minimum individual module scores of 6.0

This program does **not** offer admission if the scores above are not met.

*Additional Information

Your admissions index is calculated using the following formula:

(last-60-hours GPA x 100) + GRE verbal section scores + GRE quantitative section scores

A minimum of 575 on the admissions index is required.

Degree Requirements

The Master of Healthcare Administration (M.H.A.) degree with a major in Healthcare Administration requires 49 semester credit hours.

Prerequisites

Course prerequisites for healthcare administration majors include the following: statistics, economics, and financial accounting. These prerequisites may be accepted from other universities and should be taken prior to entering the graduate program.

Course Requirements

Code	Title	Hours
Required Courses		
HA 5300	Healthcare Organization and Delivery	3
HA 5301	Healthcare Administration Research Methods	3
HA 5303	Information Systems Management in Healthcare	3
HA 5304	Healthcare Economics and Financial Theory	3
HA 5316	Healthcare Financial Management	3
HA 5321	Healthcare Law	3
HA 5325	Health Care Quality Improvement Concepts and Tools	3
HA 5334	Operational Decision Making for Healthcare Managers	3
HA 5335	Public Health for Healthcare Administrators	3
HA 5346	Healthcare Strategic Management	3
HA 5355	Human Resource Management in Healthcare Facilities	3
HA 5356	Policy Development in Healthcare Arena	3
HA 5362	Healthcare Organizational Behavior/Theory	3
HA 5371	Marketing of Health Services	3
HA 5191	Field Experience Orientation	1
Internship or Practicum		
Choose a minimum of 6 hours from the following:		6
HA 5450	Administrative Field Placement	
HA 5640	Administrative Practicum	

HA 5840	Administrative Field Placement	
HA 5841	Administrative Residency	
Total Hours		49

Comprehensive Examination Requirements

All degree-seeking graduate students must pass a comprehensive exam at the end of the didactic portion of their programs. The School of Health Administration administers comprehensive exams at the end of the fall and spring terms. Students with field placements on their degree audits must pass the comprehensive exam before they begin their field placement. Students who fail the comprehensive exam may take the exam again the next term it is offered. Two failures will result in dismissal from the program.

Master's level courses in Health Administration: HA

Courses Offered Health Administration (HA)

HA 5111. Topics in Health Administration.

An in-depth study of a singular topic or a related problem being faced by practicing managers in the rapidly changing healthcare industry. Special emphasis will be placed on the topic's current relevance and its utilitarian value to the participant. May be repeated if topic differs.

1 Credit Hour. 1 Lecture Contact Hour. 0 Lab Contact Hours.

Grade Mode: Standard Letter

HA 5191. Field Experience Orientation.

This course will assist the student to prepare for the field experience and to prepare for the comprehensive exam. An extensive orientation to the field experience will be provided to better enable students to move from the classroom setting to a workplace scenario.

1 Credit Hour. 1 Lecture Contact Hour. 0 Lab Contact Hours.

Grade Mode: Credit/No Credit

HA 5199B. Thesis.

This course represents a student's continuing thesis enrollments. The student continues to enroll in this course until the thesis is submitted for binding.

1 Credit Hour. 1 Lecture Contact Hour. 0 Lab Contact Hours.

Grade Mode: Credit/No Credit

HA 5211. Topics in Health Administration.

An in-depth study of a narrow range of topics or related problems being faced by practicing managers in the rapidly changing healthcare industry. Special emphasis will be placed on the topic's relevance and its utilitarian value to the participant. May be repeated if topic differs.

2 Credit Hours. 2 Lecture Contact Hours. 0 Lab Contact Hours.

Grade Mode: Standard Letter

HA 5299B. Thesis.

This course represents a student's continuing thesis enrollments. The student continues to enroll in this course until the thesis is submitted for binding.

2 Credit Hours. 2 Lecture Contact Hours. 0 Lab Contact Hours.

Grade Mode: Credit/No Credit

HA 5300. Healthcare Organization and Delivery.

A survey of the organization and delivery of health services focusing on the history and development of health systems as they relate to the overall health and medical care systems. Major attention is given to governing bodies, patient care organizations, and executive management structures.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Grade Mode: Standard Letter

HA 5301. Healthcare Administration Research Methods.

A study of research methodology as it pertains to healthcare administration. Included are hypothesis forming, designing research, and the collection, manipulation and analysis of data. Knowledge of numeracy and statistics is essential.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Grade Mode: Standard Letter

HA 5303. Information Systems Management in Healthcare.

This course provides a comprehensive introduction to information systems management for healthcare organizations. It covers the determination of information required by whom, design of information flows, procurement of information systems technology resources, assurance of information security, and management of systems integration.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Grade Mode: Standard Letter

HA 5304. Healthcare Economics and Financial Theory.

A study of economic theories that have an impact on the healthcare industry. Special emphasis will be placed on emerging economic research and its impact on potential policy ramifications.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Grade Mode: Standard Letter

HA 5311. Trends in Health Administration.

An in-depth study of singular trend or a related problem being faced by practicing managers in the rapidly changing healthcare industry. Special emphasis will be placed on the topic's current relevance and its utilitarian value to the participant. Examples of trends, which are typically offered, include trends in rural health, managed care ethical issues, and in total quality management. This course may be repeated for credit with a different subject area.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Grade Mode: Standard Letter

HA 5316. Healthcare Financial Management.

An introduction to healthcare financial management including the financial management in healthcare organizations, healthcare payment systems, financing and investment decisions, and financial planning, analysis, and control. Prerequisites: accounting, economics, and statistics.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Grade Mode: Standard Letter

HA 5321. Healthcare Law.

An in-depth analysis of healthcare law and its effect on the relationships between the patient, the patient's family, the provider, and other interested third parties. Analysis of cases is the primary method of study.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Grade Mode: Standard Letter

HA 5325. Patient Care Management and Integrated Delivery Systems.

A study of alternative delivery systems, managed care organizations, consumer-driven healthcare and the quality movement in health care. Quality management will be explored with special attention given to the quality management process, the role of outcomes, the characteristics, uses, and sources of quality standards, and risk management and information management.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.
Grade Mode: Standard Letter

HA 5334. Operational Decision Making for Healthcare Managers.

An introduction to the fundamentals of selected operations research techniques essential to the analysis of healthcare managerial problem situations, the design of new and improved systems, and the implementation of systems to achieve desired systems performance.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.
Grade Mode: Standard Letter

HA 5335. Public Health for Healthcare Administrators.

This course introduces the healthcare manager to public health and its role in preventing illnesses and improving the health of the community. Students will learn of the role of the manager in disease prevention and how to participate and lead community efforts for the wellness of the community.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.
Grade Mode: Standard Letter

HA 5346. Healthcare Strategic Management.

This capstone course examines mission, vision, strategy, and operations from both the formulation and implementation perspectives. Emphasis will be on the role of the manager/leader in strategic management analysis, creativity, and action. This course is available to HA majors only.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.
Grade Mode: Standard Letter

HA 5355. Human Resource Management in Healthcare Facilities.

A study of personnel administration in the healthcare facility and the environment in which it functions. Emphasis will be on the role of the Personnel Office in forecasting, developing, and managing human resources, in addition to a review of current legislation affecting the personnel function.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.
Grade Mode: Standard Letter

HA 5356. Policy Development in Healthcare Arena.

Prospective healthcare administrators analyze changing healthcare paradigm to determine decision-points where policies can be affected. Course allows students to apply existing skills to real world policy issues at state and national levels and to analyze policy development from numerous stakeholders' viewpoints.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.
Grade Mode: Standard Letter

HA 5362. Healthcare Organizational Behavior/Theory.

This course is a study of theory and concepts drawn from the behavioral and social sciences. These concepts are applied as a foundation and conceptual framework for the analysis, diagnosis, prediction and guidance of human behavior in healthcare organizations.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.
Grade Mode: Standard Letter

HA 5371. Marketing of Health Services.

A study of marketing functions and principles as they relate to the healthcare delivery system. Analysis of marketing concepts such as market segmentation, marketing planning, marketing audit, marketing positioning, and marketing mix will be discussed.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.
Grade Mode: Standard Letter

HA 5375. Healthcare Accounting.

An introduction to financial accounting in healthcare with an emphasis on the preparation of non-profit financial statements for healthcare service organizations, control procedures for healthcare entities, and accounting issues unique to the healthcare industry. This course does not earn graduate degree credit.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.
Course Attribute(s): Exclude from Graduate GPA|Leveling
Grade Mode: Leveling/Assistantships

HA 5399A. Thesis.

This course represents a student's initial thesis enrollment. No thesis credit is awarded until student has completed the thesis, HA 5399B.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.
Grade Mode: Credit/No Credit

HA 5399B. Thesis.

This course represents a student's continuing thesis enrollments. The student continues to enroll in this course until the thesis is submitted for binding.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.
Grade Mode: Credit/No Credit

HA 5450. Administrative Field Placement.

A one-semester, full-time field experience which allows students to apply their foundational didactic education by means of rotations, experiences, and projects in a healthcare organization. This course is graded on a credit (CR), no-credit (F) basis. Prerequisite: All MHA coursework.

4 Credit Hours. 0 Lecture Contact Hours. 20 Lab Contact Hours.
Course Attribute(s): Exclude from 3-peat Processing
Grade Mode: Credit/No Credit

HA 5599B. Thesis.

This course represents a student's continuing thesis enrollments. The student continues to enroll in this course until the thesis is submitted for binding.

5 Credit Hours. 5 Lecture Contact Hours. 0 Lab Contact Hours.
Grade Mode: Credit/No Credit

HA 5640. Administrative Practicum.

A one-semester, part-time field experience designed for the student already working full-time in healthcare. The practicum provides a broader orientation to the student's organization and exposure to special projects.

6 Credit Hours. 0 Lecture Contact Hours. 20 Lab Contact Hours.
Grade Mode: Credit/No Credit

HA 5840. Administrative Field Placement.

A one-semester, full-time field experience designed for the student with no prior healthcare work experience. The field placement provides a full orientation to the organization and exposure to special projects.

8 Credit Hours. 0 Lecture Contact Hours. 40 Lab Contact Hours.
Grade Mode: Credit/No Credit

HA 5841. Administrative Residency.

A full-time field experience, which provides an extensive rotation and special projects. Designed for the student with no prior work experience in healthcare. Student must be enrolled in the course for the duration of the field experience. Repeatable for credit.

8 Credit Hours. 0 Lecture Contact Hours. 40 Lab Contact Hours.

Grade Mode: Credit/No Credit

HA 5999B. Thesis.

This course represents a student's continuing thesis enrollments. The student continues to enroll in this course until the thesis is submitted for binding.

9 Credit Hours. 9 Lecture Contact Hours. 0 Lab Contact Hours.

Grade Mode: Credit/No Credit