

Encino Hall Room 250
 San Marcos Campus
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www.health.txstate.edu/HA/ (<http://www.health.txstate.edu/HA/>)

The Bachelor of Healthcare Administration degree with a major in healthcare administration (BHA) integrates healthcare management theory and practice, and prepares graduates to assume entry to entry-level management positions in a variety of healthcare settings. These settings include health maintenance organizations (HMO), physician group practice, hospitals, insurance companies, clinics, and medical offices. Healthcare administrators manage employees, prepare and maintain budgets, procure resources and perform other administrative functions so that the clinical professionals can provide their services. The major is certified by the Association of University Programs in Health Administration.

Immunization Requirements

It is a policy of the College of Health Professions that each student must provide a Health Report completed by a physician or licensed healthcare provider and must take certain immunizations before the student can be placed in a clinical or residency assignment. Information on these requirements and forms to be supplied may be obtained through the school office.

Background Check and Drug Screening

As a condition for placement in all professional practice sites, students are required to have a background check and/or drug screen to meet requirements set by individual sites. Information on the drug screening process will be provided by the School of Health Administration. Previous misdemeanor or felony convictions under various titles of the Texas Penal Code will affect eligibility for placement in field experience.

Bachelor of Healthcare Administration (B.H.A.)

- Major in Healthcare Administration (<http://mycatalog.txstate.edu/undergraduate/health-professions/administration/healthcare-administration-bha/>)

Minor

- Healthcare Administration (<http://mycatalog.txstate.edu/undergraduate/health-professions/administration/healthcare-administration-minor/>)

Subjects in this school include: HA (p. 1), HP (p. 3)

Courses in Healthcare Administration (HA)

HA 3308. Healthcare Organization.

Overview of the healthcare system and the role hospitals have played and continue to play in the future. Analysis of organizational structure of a hospital and other healthcare agencies, administrative and management elements necessary for policy determination, decision making, and control to achieve institutional goals and objectives.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 3309. Ethics in the Health Professions.

This course introduces the student to a sound foundation in well-established ethical theories and a familiarity with terms, concepts and issues in ethics as applied to the health professions. Also provides practical methods for proceeding from considered reflection to informed action in solving ethical problems. (WI).

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions|Writing Intensive

Grade Mode: Standard Letter

HA 3311. Independent Study in Healthcare Administration.

An in-depth study of a single topic or problem confronting the healthcare industry. This course affords the student an opportunity to focus on a topic/problem or group of related problems impacting healthcare managers. This course may be repeated for credit with a different emphasis.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Exclude from 3-peat Processing|Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 3315. Healthcare Administration History, Culture, and Language.

An introduction to the historical and cultural development of modern healthcare administration in contemporary American society. Special attention is given to the mores of health services delivery including critiques and use of professional behavior and language. (MULT).

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions|Multicultural Content

Grade Mode: Standard Letter

HA 3324. Supervisory Management for Healthcare Managers.

Introduction to the following functions of supervisory management: planning, organizing, staffing, influencing, and controlling; as well as the connective processes of decisionmaking, coordinating, and communicating in healthcare organizations. (WI).

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions|Writing Intensive

Grade Mode: Standard Letter

HA 3329. Human Resources in Healthcare Management.

Human resource management as applicable to the healthcare field. Course will cover human resource planning, staffing, job requirements, job descriptions, sources of labor supply, training and education programs, salary administration, employee communications, legal considerations, union-management relations.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 3340. Management of Health Information Systems.

Provides an introduction to information systems for healthcare facilities and agencies. Covers determining what information is needed by whom; designing information flows, procurement of computer/telecommunication resources, assuring information security, and continuing management of information systems supporting healthcare delivery.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 3341. Project Management & Professional Development in Healthcare.

This course examines the professional development and project management processes as applied to the healthcare industry. Emphasis is placed on staff development, needs analysis, task analysis, development of training and continuing education programs for healthcare personnel. (WI).

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions|Writing Intensive

Grade Mode: Standard Letter

HA 3344. Patient Care Management & Quality Improvement in Health Care Integrated Delivery Systems.

This course is an introduction of integrated delivery systems and their operations. It includes an examination of patient care management and the patient experience. A framework for understanding healthcare quality efforts is also an integral part of the course.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 3347. Essentials of Healthcare Law.

This course includes a review of the laws pertaining to healthcare institutions, physicians, and other healthcare workers who contribute to patient care. Tort and contract law are emphasized. The course addresses policy issues and ethics through topics like patient rights, reproduction, and end of life decisions.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 3375. Principles of Accounting for Healthcare Managers.

Provides an introduction to accounting useful in healthcare facilities and agencies, and demonstrates the application of accounting principles and techniques in the healthcare field. Prerequisite: HP 3325 and [ECO 2301 or ECO 2314] both with grades of "D" or better.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 3376. Financial Management for Healthcare Managers.

A concentration in the fundamentals of healthcare financial management including the financial organization of nonprofit facilities, sources of operating revenue, management of working capital, and the allocation, control and analysis of resources. Prerequisite: HA 3375 with a grade of "C" or better or instructor approval.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 4121. Problems in Healthcare Administration.

In-depth study of a singular problem considered to be of immediate concern to the health care industry. Special emphasis is placed on problems unique to managers in the field of health administration. May be repeated with permission of department chair.

1 Credit Hour. 1 Lecture Contact Hour. 0 Lab Contact Hours.

Course Attribute(s): Exclude from 3-peat Processing|Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 4141. Healthcare Comprehensive Exam Review and Administration including Field Placement Orientation.

A course in which each of the respective faculty will review their portion of the comprehensive examination that all HA majors are required to successfully pass during their final semester of study. The comprehensive exam will be administered at the conclusion of the course. In addition, students will be prepared to move from the classroom setting to a workplace scenario.

1 Credit Hour. 1 Lecture Contact Hour. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Credit/No Credit

HA 4221. Problems in Healthcare Administration.

In-depth study of a narrow range of topics considered to be of immediate concern to the health care industry. Special emphasis on problems unique to managers in the field of health administration. May be repeated with permission of department chair.

2 Credit Hours. 2 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Exclude from 3-peat Processing|Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 4305. Healthcare Services Marketing.

The course applies the principles of services marketing to healthcare organizations. The course will present tools to identify and close the gaps that exist between customer expectation of services and the services provided and to ensure quality of health care.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 4315. Health Services Operations Management.

An introduction to methodologies used to seek solutions to health administration problems which affect technical and professional personnel. Designed to place emphasis on techniques most directly applicable to models of administration and management decision making.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions|Writing Intensive

Grade Mode: Standard Letter

HA 4318. Employment Law in Healthcare Management.

This course examines the legal aspects of healthcare human resource management. Each of the major federal and state enactments impacting human resource management will be studied in depth. Prerequisite: HA 3329 with a grade of "D" or better.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 4320. Seminar in Healthcare Administration.

Current trends and problems in health administration affecting health administration technical and professional personnel. Designed to place emphasis in selected areas of administration and management. Research paper and presentation is required of each student. (WI).

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Exclude from 3-peat Processing|Dif Tui- Health Professions|Writing Intensive

Grade Mode: Standard Letter

HA 4322. Public Health Administration.

This course introduces the healthcare manager to public health and its role in preventing illnesses and improving the health of the community. Students will learn about the role of the manager in disease prevention and how to participate and lead community efforts for the wellness of the community.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Standard Letter

HA 4325. Healthcare Strategic Management.

This capstone class integrates accounting, finance, marketing, MIS, and organizational behavior in the creation of sustainable competitive advantage. Health care case studies will be used to illustrate key concepts.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions|Writing Intensive

Grade Mode: Standard Letter

HA 4440. Practicum Internship A.

Students with specialization in management participate in a health services based practicum. Experiences in providing opportunities for observation, participation, and practical application of administrative or management skills in the institutional setting are required. Must have a 2.25 major GPA and have completed all junior year major courses.

4 Credit Hours. 0 Lecture Contact Hours. 16 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Credit/No Credit

HA 4441. Practicum Internship B.

Studies tailored to particular interests and needs of individual students. A variety of experiences may be used to enrich the program for students with special needs or demonstrated competencies. This course is taken in the final semester of study.

4 Credit Hours. 0 Lecture Contact Hours. 16 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Credit/No Credit

HA 4848. Healthcare Administrative Residency.

Designed for students who have limited or no previous background in healthcare management/administration. Includes rotation through selected major departments, culminating in a major project. This course is taken in the final semester of study.

8 Credit Hours. 0 Lecture Contact Hours. 40 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Credit/No Credit

Courses in Health Professions (HP)

HP 3302. Biostatistics.

The course introduces major statistical concepts and procedures as applied to clinical science students with an emphasis on inferential statistics. Topics include: descriptive statistics, hypothesis testing, comparison statistics, relationship statistics, association statistics, and beginning epidemiological ratios. Students are introduced to major statistical packages. Prerequisite: MATH 1315 or MATH 1319 either with a grade of "C" or better.

3 Credit Hours. 2 Lecture Contact Hours. 2 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions|Lab Required

Grade Mode: Standard Letter

HP 3325. Healthcare Statistics.

The course introduces major statistical concepts and procedures as applied to healthcare administration students with an emphasis on descriptive statistics. Topics include: healthcare statistical terminology, descriptive statistics, hypothesis testing, comparison statistics, relationship statistics, and association statistics. Prerequisite: MATH 1315 or MATH 1319 either with a grade of "C" or better.

3 Credit Hours. 3 Lecture Contact Hours. 0 Lab Contact Hours.

Course Attribute(s): Dif Tui- Health Professions

Grade Mode: Standard Letter