

# BACHELOR OF HEALTHCARE ADMINISTRATION (B.H.A.) MAJOR IN HEALTHCARE ADMINISTRATION

**Minimum required: 120 semester credit hours**

## Admission Requirements

1. The Bachelor of Healthcare Administration (B.H.A.) degree with a major in Healthcare Administration requires admission to the university and admission to the program.
2. Any student in Texas State may declare Pre-Healthcare Administration as the major. To declare Pre-Healthcare Administration as a major, contact the School Administrative Assistant and schedule an appointment with the B.H.A. Director.
3. Admission to the Healthcare Administration program is competitive with a limited number of applicants accepted to each class. In addition to the minimum criteria for program consideration, applicants to the B.H.A. program are required to have an interview with the B.H.A. Program Director.
4. A Texas State GPA of 2.75 or higher is required for application for admission.
5. Successful completion of *all* general education core curriculum and support courses with a "C" or better in the following courses: MATH 1315 or an equivalent, ECO 2301 or ECO 2314, HP 3325 or an equivalent, and HA 3308.
6. Completion of the PUG (punctuation, usage, grammar) test with a passing score (70% or higher). Contact the testing center at: [www.txstate.edu/trec/](http://www.txstate.edu/trec/) (<http://www.txstate.edu/trec/>) (The cost is \$40 per exam for current Texas State students). Additional information on the PUG can be found here: <http://www.txstate.edu/slac/stad-test-prep/pug.html>
7. Completion of the application does not guarantee acceptance to the B.H.A. program. You must complete prerequisites and meet the above requirements for program acceptance. If accepted and you fail to complete prerequisites, your enrollment in HA classes will be delayed until prerequisites are completed.
8. The application packet to the B.H.A. program should be submitted by the posted deadline and include: B.H.A. Application, Interview Sheet signed by the B.H.A. Program Director (See below) Interview with the B.H.A. Program Director – signature required on the application; Copy of current schedule (Texas State and other college or university); Statement of Purpose; Passing score on PUG must be on file by application deadline.
9. The Statement of Purpose is a short essay that explains why you wish to be admitted to this program. It provides information about your interest in the health administration profession. The essay should be no longer than one single-spaced page. Be sure to check your essay's grammar, spelling, and punctuation.

10. The application packet is due: (if the 1st falls on a weekend or holiday, application is due by NOON next working day) Application Deadline for spring - October 1 and the Application Deadline for fall - March 1
11. Applications are to be turned in to the Health Admission Office.

## General Requirements

1. The general education core curriculum courses are listed in the degree plan below along with the statewide component code number. See the General Education Core Curriculum (<http://mycatalog.txstate.edu/undergraduate/general-education-core-curriculum/>) section of this catalog for the Texas State requirements and options in the core curriculum, including Honors courses.
2. Students must complete a minimum of 36 advanced hours (3000 or 4000 level courses).
3. Nine hours of writing intensive (WI) courses are required for graduation.
4. Any student who did not complete at least two years of the same foreign language in high school is required to take 6-8 hours of the same foreign language.
5. All students are required to complete a residency for the B.H.A. The Joint Commission requires accredited healthcare facilities to complete criminal background checks on all employees. Therefore, a background check is required during your 3rd semester (enrollment in HA 4141) prior to the residency semester. If there is any reason that could prevent your placement at a facility, you will be asked to meet with the B.H.A. Program Director and/or the Field Placement Coordinator to determine if you will be able to complete the residency requirement. Issues with the background check could impact residency placement and ability for employment in the healthcare industry.
6. All students must pass an EXIT exam administered in HA 4141.
7. All students are required to have attained a grade of "C" or higher in each HA course. Students are required to take HA courses in a prescribed sequence. All 3000-level courses must be completed before enrolling in any 4000-level courses. All 4000-level courses must be completed before enrolling in field placement.
8. Students are allowed to repeat each HA course once, and only once, to improve their grade. In the event that B.H.A. students do not make a "C" or better when repeating a course, they will be suspended from the major. B.H.A. students suspended from the B.H.A. program have a right of appeal and should contact the B.H.A. Director.
9. All students are required to pass an EXIT exam administered in HA 4141 before enrolling in field placement.
10. All students must have attained a 2.00 Texas State GPA or better and 2.25 HA GPA or better.

## Course Requirements

Freshman

First Hours Semester	Second Hours Semester	
ENG 1310 (Communication Component Code 010 [TCCN ENGL 1301])	3 ENG 1320 (Communication Component Code 010 [TCCN ENGL 1302])	3

COMM 131C (Component Area Option Code 090/091 [TCCN SPCH 1311])	3 Life and Physical Sciences Component Code 030	3
American History Component Code 060	3 American History Component Code 060	3
Select one of the following (Mathematic Component Code 020):	3 Social and Behavioral Sciences Component Code 080	3
MATH 1315 (TCCN MATH 1314)	PHIL 1305 or 1320 (Language, Philosophy, and Culture Component Code 040 [TCCN PHIL 1301 or 2306])	3
MATH 13 (TCCN MATH 1324)		
MATH 1329 (TCCN MATH 1325)		
MATH 24 (TCCN MATH 2412)		
MATH 2471 (TCCN MATH 2413)		
Life and Physical Sciences Component Code 030	3	
US 1100 <sup>1</sup>	1	
	<b>16</b>	<b>15</b>

<b>Sophomore</b>			
<b>First Hours Semester</b>	<b>Second Hours Semester</b>	<b>Summer Hours</b>	
ENG Literature (Component Area Option Code 090/094) [TCCN ENGL 2322, 2323, 2332, 2333, 2327 or 2328]	3 POSI 2320 (Government/ Political Science Component Code 070 [TCCN GOVT 2305])	3 Elective	5
ART 2313, DAN 2313, MU 2313, or TH 2313 (Creative Arts Component Code 050 [TCCN HUMA 1315])	3 ECO 2301 or 2314 (TCCN ECON 1301 or 2302 )	3	
POSI 2310 (Government/ Political Science Component Code 070 [TCCN GOVT 2306])	3 Select one of the following:	3	
CIS 1323 or CS 1308 (TCCN BCIS 1305 or COSC 1301)	3 CJ 3347		
Elective	3 HP 3325 HP 3302 PSY 2301 (TCCN PSYC 2317) SOCI 330 HA 3308 Elective	3 3	
	<b>15</b>	<b>15</b>	<b>5</b>

<b>Junior</b>			
<b>First Hours Semester</b>	<b>Second Hours Semester</b>		
HA 3309	3 HA 3341	3	
HA 3324	3 HA 3340	3	
HA 3315	3 HA 3376	3	
HA 3375	3 HA 3344	3	

HA 3329	3	HA 3347	3
<b>15</b>		<b>15</b>	
<b>Senior</b>			
<b>First Hours</b>		<b>Second Hours</b>	
<b>Semester</b>		<b>Semester</b>	
HA 4305	3	HA 4848	8
HA 4315	3		
HA 4318	3		
HA 4322	3		
HA 4325	3		
HA 4141	1		
<b>16</b>		<b>8</b>	

**Total Hours: 120**

<sup>1</sup> If US 1100 is waived, the student must have a minimum of 120 hours to graduate. See the College Advising Center.