

## Auditing Fees

Where auditing of a course is permitted, all fees will be the same as if the course were taken for credit. Eligible senior citizens, 65 or older, may audit courses without payment of a fee if space is available. For additional information, please visit the Auditing a Course (<https://www.registrar.txst.edu/registration/reg-home/audit.html>) page.

## Campus Parking/Vehicle Registration

Every student, faculty, and staff person who operates or parks a vehicle on campus must:

1. register the vehicle with Parking Services;
2. purchase a permit;
3. properly display a Texas State physical or virtual parking permit any time the vehicle is parked on campus; and
4. become familiar with and abide by the Traffic and Parking Rules.

The rules are enforced at all times throughout the year. The purchase of a permit and registration of the vehicle do not guarantee a parking space. Information on parking options can be found on the parking Services webpage. The online vehicle registration process can be accessed through the Parking Services portal at [txstate.aimsparking.com](http://txstate.aimsparking.com) or via CatsWeb.

Fees for vehicle registration will be published each year in the official rules and regulations and on the Parking Services website. Additional information concerning the purchase and issuance of parking permits may be obtained by contacting Parking Services at 512.245.2887.

## International Student Health Insurance Fee

All International students on non-immigrant F-1 and J-1 visas are required by university policy to have health insurance coverage while a student at Texas State University. The international student health insurance premium will be billed to an F-1 and J-1 international student's university account during the time of registration for classes. A student can submit a waiver to opt out of the insurance charge if the student has existing health insurance that meets one of the following criteria:

- Student is covered by a U.S. employer health insurance plan or by a parent/spouse's U.S. employer health insurance plan that is compliant with the Affordable Care Act (ACA).
- Student's sponsored plan (US Government or Foreign Government) is recognized by the U.S., and the sponsor guarantees payment of all healthcare expenses, including medical evacuation and repatriation, and are in compliant with the Affordable Care Act (ACA).

Detailed information on the health insurance or how to request an insurance waiver will be sent to international students by the International Student and Scholar Services. This information is available on the International Student and Scholar Services website: [www.international.txstate.edu/current/Health-insurance.html](http://www.international.txstate.edu/current/Health-insurance.html) (<http://www.international.txstate.edu/current/Health-insurance.html>).

Should you have any questions about the international student health insurance requirement, you may contact International Student and Scholar Services at [intlhealth@txstate.edu](mailto:intlhealth@txstate.edu).

IMPORTANT: Students will receive notices about the health insurance requirement through their Bobcat mail account.

## International Students Operations Fee

All international students with an immigration status of "F" or "J" will be charged \$85.00 per semester for the maintenance of records, compliance with government regulations, and other services.

## Laboratory Fees

The amount of lab fees varies on a per course basis. See the Schedule of Classes for current lab fees.

## Testing Fees

Administration fees will be charged for Proctoring Exam Services for Texas State Students and Non-Texas State students who wish to take a course exam at the Testing, Evaluation, and Measurement Center (TEMC) in San Marcos, or the Round Rock Campus Testing Center. The charge is \$40.00 per test for exams two hours or less. The fee amount will vary with longer time limits. This fee also applies to students who wish to take a course exam through the TEMC rather than at the times offered as part of distance education courses. Students who request make-up exams allowed by Texas State faculty will also be charged \$40.00 per test for exams two hours or less.

Varying fees will also be charged for:

- Exams for credit
  - CLEP
  - Departmental
  - ACTFL-OPI
- Placement and college readiness tests
  - Accuplacer/Texas Success Initiative Assessment (TSIA)
  - Texas Higher Education Assessment (THEA)
- Upper-level barrier exams
  - ATI TEAS BSN
  - Punctuation, Usage, and Grammar (PUG)

Visit [www.txstate.edu/temc](http://www.txstate.edu/temc) (<https://www.txstate.edu/temc/>) for specific fees, additional services, and information.

## Students' Financial Obligations

Tuition and fees are to be paid in full before the beginning of the semester or paid under an installment plan with an initial payment due before the beginning of the semester. Students are expected to meet their financial obligations to Texas State within the designated time allowed. For additional information, please visit the TXST One Stop (<https://onestop.txst.edu/cost-payments.html>) website.

As consequences for the student's failure to meet financial obligations, the university may:

1. withhold official transcripts;
2. deny registration and payment confirmation of subsequent semesters;
3. assess additional fees for delinquent payments and returned items as detailed on the Student Business Services (<http://www.sbs.txstate.edu/>) website;
4. report unpaid university obligations to credit agencies;
5. cease university-provided services; and

- place warrant holds with the State Comptroller's Office stopping state payment to the individual owing the debt.

## Payment of Fees

Please visit the Payment Options (<https://onestop.txst.edu/cost-payments/make-payment.html>) and Payment Methods (<https://onestop.txst.edu/cost-payments/payment-methods.html>) pages of the TXST One Stop website for information regarding payment of tuition, fees, room and board.

### Please note the following:

- A 2.95% convenience fee with a minimum \$3 per transaction fee is applied to credit/debit card payments (effective 5/2023). The convenience fee is not collected by the university and is therefore non-refundable.
- Mailed payments must be **RECEIVED**, not postmarked, **BY THE DUE DATE**. You must make allowances for any postal delays. Please include the student ID number.

### Financial Aid and Tuition Adjustment Recipients:

Students receiving financial aid and/or a tuition adjustment, should check their student account by logging in to the Payment Portal on the TXST One Stop (<https://onestop.txst.edu/cost-payments/make-payment.html>) website to ensure that credit was applied.

- Approved tuition adjustments will apply to the student account once received and processed. The Billing and Payment site does take 24 hours to update with this information.
- Students with a financial aid credit or tuition adjustment that covers 100% tuition, fees, and room and board do not need to take action.
- If the financial aid or tuition adjustment is not sufficient to cover 100% of the charges, the student must pay the total balance due or enroll in a payment plan to avoid course cancellation.

## Installment Payments

Students are responsible for making their installment payments by the due date. The installment due dates are listed on the Important Dates (<https://onestop.txst.edu/important-dates.html>) page of the TXST One Stop website. Students can check their balance, installment amounts, and make payments online by visiting the Student Business Services (<https://www.sbs.txstate.edu/>) website.

## Late Payment Fee

A delinquent charge of \$65 will be assessed the first business day after the final payment due date of the semester. Under Texas Education Code §54.007, a student who fails to make full payment of tuition and fees, including any incidental fees, by the due date may be prohibited from registering for classes until full payment is made. A student who fails to make full payment prior to the end of the semester or term may be denied credit for the work done that semester or term. See the Students' Financial Obligation section for more details.

## Returned Checks

If a check or EFT is returned unpaid for any reason other than the admitted error of the bank, the student must pay for the returned check with cashier's check, money order or credit card (MasterCard, VISA, Discover, Diners Club or American Express) immediately. A \$30.00 service fee is assessed for each returned check. Until the check is paid, the student will be on "Cash Only" status. Cash Only status is a denial of

check cashing privileges on campus. A hold may also be placed on the student account.

Individuals who have three returned checks or EFT within a 12-month period will be placed on Cash Only status.

Stopping payment on a check for fees or allowing the check to be returned unpaid by the bank for any reason does not constitute official withdrawal. Failure to follow procedures for withdrawing from Texas State may result in financial penalties and delays with future enrollment at the University.

## Residency for Tuition Purposes

The determination of residency classification for tuition purposes is governed by statutes enacted by the Texas Legislature and rules and regulations promulgated by the Texas Higher Education Coordinating Board. A student or applicant is classified either as a resident of Texas, a non-resident, or a foreign student for tuition purposes. An individual's residency classification is based on information from his or her admission application. If an applicant or student is classified as a non-resident and wishes to be considered for reclassification as a resident, it is necessary to submit the Residency Core Questions available from the Office of Undergraduate Admission. Documentation may be requested by the institution to resolve issues raised by the information provided in response to the Core Residency Questions.

Chapter 21 of the Texas Higher Education Coordinating Board Rules includes the following provisions covering some of the more common residency situations. They are neither exhaustive nor complete and should not be interpreted as such. Full regulations are available in the Coordinating Board publication *Rules and Regulations for Determining Residency Status* available at [www.collegeforalltexans.com/](http://www.collegeforalltexans.com/) (<http://www.collegeforalltexans.com/>) (Search: Residency).

## Determination of Residence Status

- The following persons shall be classified as Texas residents and entitled to pay resident tuition:
  - a person who graduated from a public or accredited private high school in this state or received the equivalent of a high school diploma in this state, and maintained a residence continuously in this state for the thirty-six months immediately preceding the date of graduation or receipt of the diploma equivalent, as applicable; and the 12 months preceding the census date of the academic term in which the person enrolls in an institution.
  - a person who established a domicile in this state not less than 12 months before the census date of the academic term in which the person enrolls in an institution; and maintained a residence continuously in the state for the 12 months immediately preceding the census date of the academic term in which the person enrolls in an institution.
  - a dependent whose parent established a domicile in this state not less than 12 months before the census date of the academic term in which the person enrolls in an institution; and maintained a residence continuously in the state for the 12 months immediately preceding the census date of the academic term in which the person enrolls in an institution.
- The following non-U.S. citizens may establish a domicile in this state for the purposes of subsection (a) (2) or (3) of this section:
  - a Permanent Resident;
  - a person who is eligible for permanent resident status;

- c. an eligible nonimmigrant that holds one of the approved types of visas. A complete list is available on the Coordinating Board website at [www.theccb.state.tx.us/Rules](http://www.theccb.state.tx.us/Rules) (<http://www.theccb.state.tx.us/Rules/>)
  - d. a person classified by the USCIS as a Refugee, Asylee, Parolee, Conditional Permanent Resident, or Temporary Resident;
  - e. a person holding Temporary Protected Status, and Spouses and Children with approved petitions under the Violence Against Women Act (VAWA), an applicant with an approved USCIS I-360, Special Agricultural Worker, and a person granted deferred action status by USCIS;
  - f. a person who has filed an application for Cancellation of Removal and Adjustment of Status under Immigration Nationality Act 240A (b) or a Cancellation of Removal and Adjustment of Status under the Nicaraguan and Central American Relief Act (NACARA), Haitian Refugee Immigrant Fairness Act (HRIFA), or the Cuban Adjustment Act, and who has been issued a fee/filing receipt or Notice of Action by USCIS; and
  - g. a person who has filed for adjustment of status to that of a person admitted as a Permanent Resident under 8 United States Code 1255, or under the "registry" program (8 United States Code 1259), or the Special Immigrant Juvenile Program (8 USC 1101(a)(27) (J)) and has been issued a fee/filing receipt or Notice of Action by USCIS.
3. The domicile of a dependent's parent is presumed to be the domicile of the dependent unless the dependent establishes eligibility for resident tuition under subsection (a) (1) of this section.
  4. A domicile in Texas is presumed if, at least 12 months prior to the census date of the term in which he or she is to enroll, the person owns real property in Texas, owns a business in Texas, or is married to a person who has established a domicile in Texas. Gainful employment other than work-study and other such student employment can also be a basis for establishing a domicile.
  5. The temporary absence of a person or a dependent's parent from the state for the purpose of service in the U.S. Armed Forces, Public Health Service, Department of Defense, U.S. Department of State, as a result of an employment assignment, or for educational purposes, shall not affect a person's ability to continue to claim that he or she is a domiciliary of this state. The person or the dependent's parent shall provide documentation of the reason for the temporary absence.
  6. The temporary presence of a person or a dependent's parent in Texas for the purpose of service in the U.S. Armed Forces, Public Health Service, Department of Defense, or service with the U.S. Department of State, or as a result of any other type of employment assignment does not preclude the person or parent from establishing a domicile in Texas.

assistant's degree program at a Texas public institution of higher education.

3. The student or student's spouse or parent is employed at least half-time on a regular monthly salaried basis as a teacher or professor at a Texas public institution of higher education.
4. The student holds an approved competitive scholarship from Texas State of at least \$1000 for the academic year or summer awarded by an official Texas State scholarship committee.
5. The student or student's spouse or parent has located in Texas as an employee of a business or organization that became established in this state as part of the state economic development and diversification program. (Note: Go to [www.theccb.state.tx.us/Rules](http://www.theccb.state.tx.us/Rules) (<http://www.theccb.state.tx.us/Rules/>) Chapter 21, Sub Chapter X for a list of qualified employers.)
6. The student is a New Mexico resident who resides in a county bordering Texas.
7. The student is a Louisiana resident who resides in a parish bordering Texas.
8. The student is a resident of Mexico who has demonstrated a financial need as determined by the financial aid office.

### Exceptions

A non-resident or foreign student may qualify to pay in-state tuition. Students should direct questions and documentation for these waivers to Student Business Services.

1. The student or student's spouse or parent is a member of the Armed Forces or a commissioned officer of the Public Health Service and is stationed in Texas. (Military and Public Health Service personnel who maintain their official home of record as Texas or who meet the criteria for establishing a domicile in Texas are considered Texas residents.)
2. The student or student's spouse or parent is employed at least half-time as a teaching or research assistant in a position related to the